



WELCOME TO BROMLEY LIBRARIES

By joining Bromley Libraries members have access to thousands of books and other items available in 14 branch libraries as well as online services accessible at home and at libraries.

In partnership with:



BETTER
the feel good place

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WHAT'S ON OFFER?

- 14 libraries offering a range of materials and services
- A Home Library Service if you are housebound or disabled
- Local studies, archives and museum collections and exhibitions at the Central Library
- Books for loan: fiction and non-fiction, including large print and audio books on CD and MP3; books for babies, children and teenagers; maps and music scores
- DVDs for loan
- Music CDs for loan in selected libraries
- Newspapers and magazines
- eBooks and eAudio books
- eMagazines and eComics
- Information: Library staff are here to help with all your information needs. You can use the free Access to Research service in libraries to view millions of articles online

You can also visit the Information Service Pages on our website to access a range of eReference online resources

- Study facilities with space to work, reference collections and computers offering internet, word processing, online databases and printing
- WiFi in all libraries
- Activities for children and adults
- Rooms, halls, and exhibition spaces for hire in selected libraries

HOW DO I FIND WHAT I'M LOOKING FOR?

- Library collections are arranged in categories
- There is guiding to help you find areas of interest
- You can browse the catalogue via our website at home or in our libraries
- You can request any loanable item from the catalogue. We will consider buying items not in stock or will try to borrow them from other libraries. There is a small (non-refundable) charge for reservations on items available in our libraries. See staff for charges on items we will have to borrow from outside Bromley libraries
- You can visit our website for more information
- You can talk to our staff who are on hand to help you get the most from your library

HOW DO I JOIN?

- You can join by visiting any library in Bromley or via the library website or library app
- You will need to show us one proof of your name and address – for example, a utility bill or bank statement dated within the last three months, a photocard driving licence or a library card from any UK local authority
- If you are under 16 you will need a parent or guardian to provide ID showing proof of their name and address
- When you join the library you will be given a PIN. You will need this with your library card number to renew items you have on loan, request items from the library catalogue, borrow eBooks and use computers

WHAT CAN I BORROW?

- You can borrow 12 items at a time
- A maximum of 3 DVDs can be borrowed on children's library cards

FOR HOW LONG?

- Books, CDs and special interest DVDs can be borrowed for 3 weeks
- Feature film DVDs can be borrowed for 1 week
- New title feature film DVDs can be borrowed for 2 days

You can renew an item for further loan periods as long as it has not been requested by another customer

To renew an item, you can:

- Use our website or app [capitadiscovery.co.uk/bromley](https://www.capitadiscovery.co.uk/bromley)
- Contact any Bromley library during normal opening hours

DO I HAVE TO PAY?

- Borrowing books and downloading eBooks, eMagazines and eComics is free
- Books on CD are free to borrow for those who are blind or partially sighted
- Use of the eReference online resources is free
- Use of library computers is free

There are charges for:

- Items returned or renewed late
- Borrowing items such as DVDs and CDs
- Reserving items, except children's books which are free to reserve
- Photocopying
- Printing from library computers
- Staff-assisted scanning and faxing

Details of current charges are displayed in all libraries and are available on the library website

HOW DO I ACCESS THE WEBSITE?

Please go to capitadiscovery.co.uk/bromley
or better.org.uk/library/bromley

Here you can:

- Search the library catalogue
- Renew or request items
- Check opening times
- Find out about fees and charges
- Borrow eBooks, eMagazines and eComics
- Use our free eReference online resources
- Find out about events and activities in libraries

You can also follow us on Facebook and Twitter



PRICE LIST

DVD hire

Top titles (A)	£2.50 (2 days)
Standard titles/feature sets (D/E)	£1.50 (1 week)
Special interest (F)	£1.50 (3 weeks)

Music & audio book hire

CDs	£1.50 (3 weeks)
Audio books	£2.55 (3 weeks)
Children's audio books	£0.40 (3 weeks)

Printing, Copying, Scanning and Faxing

Printing	£0.26 (B/W)	£0.62 (colour)
A4 Photocopying	£0.10 (B/W)	£1.00 (colour)
A3 Photocopying	£0.20 (B/W)	£2.00 (colour)
Scanning (staff assisted)	£0.64	
Sending Fax (UK)	£1.30 (first sheet)	£0.60 (extra sheets)
Receiving Fax (UK)	£0.90	

Reservations per item if in stock at Bromley Libraries

Reservation charges are non-refundable. A charge will also be made for notification of reserved items (unless made by email).

Adult items £0.80

Child items Free

Different reservation charges apply for items borrowed via Inter-library loan - see staff for information

Charges apply for late returns or lost items which require replacing. Please ask a member of the Library team for more information. Once charges exceed £15 customers may be referred to Unique, Debt Collection. Debts referred to the Debt Collection Agency will incur an additional charge of £10

Bromley Local Studies and Archives. For sales and research charges please contact staff on telephone number 020 3931 0907

For more information, speak to a member of staff or go to better.org.uk/library/bromley

OPENING TIMES

Location	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Central Library High Street Bromley BR1 1EX 020 3931 0900	9:30 – 6:00	9:30 – 6:00	9:30 – 6:00	9:30 – 8:00	9:30 – 6:00	9:30 – 5:00	Closed
Beckenham Library Beckenham Road Beckenham BR3 4PE 020 8650 7292	9:30 – 6:00	9:30 – 6:00	9:30 – 8:00	Closed	9:30 – 6:00	9:30 – 5:00	Closed
Biggin Hill* Memorial Library Church Road Biggin Hill TN16 3LB 01959 528053*	7:30 – 9:30	7:30 – 9:30	7:30 – 9:30	7:30 – 9:30	7:30 – 8:30	8:00 – 7:30	8:00 – 7:30
Burnt Ash Library Burnt Ash Lane Bromley BR1 5AF 020 8460 3405	9:30 – 1:00 2:00 – 6:00	Closed	Closed	9:30 – 1:00 2:00 – 6:00	Closed	9:30 – 1:00 2:00 – 5:00	Closed
Chislehurst Library Red Hill Chislehurst BR7 6DA 020 8467 1318	9:30 – 8:00	9:30 – 5:30	Closed	9:30 – 5:30	9:30 – 5:30	9:30 – 5:00	Closed
Hayes Library Hayes Street Hayes BR2 7LH 020 8462 2445	Closed	9:30 – 1:00 2:00 – 6:00	Closed	Closed	9:30 – 1:00 2:00 – 6:00	9:30 – 1:00 2:00 – 5:00	Closed
Mottingham Library 31 Mottingham Road Mottingham SE9 4QZ 020 8857 5406	9:30 – 1:00 2:00 – 5:30	Closed	9:30 – 3:00	Closed	9:30 – 1:00 2:00 – 8:00	9:30 – 1:00 2:00 – 5:00	Closed
Orpington Library The Walnuts Orpington BR6 0TW 01689 831551	10:00 – 8:00	9:30 – 6:00	9:30 – 6:00	9:30 – 6:00	9:30 – 6:00	9:30 – 5:00	Closed
Penge Library 46 Green Lane Penge SE20 7JX 020 3915 7066	10:00 – 7:00	9:30 – 5:30	9:30 – 1:00	9:30 – 5:30	9:30 – 5:30	10:00 – 5:00	Closed
Petts Wood Library Frankwood Avenue Petts Wood BR5 1BP 01689 821607	9:30 – 5:30	9:30 – 5:30	Closed	9:30 – 8:00	9:30 – 5:30	9:30 – 5:00	Closed
Shortlands Library 110 Shortlands Road Bromley BR2 0JP 020 8460 9692	9:30 – 1:00 2:00 – 5:30	9:30 – 1:00 2:00 – 5:30	Closed	Closed	9:30 – 1:00 2:00 – 5:30	9:30 – 1:00 2:00 – 5:00	Closed
Southborough Library Southborough Lane Bromley BR2 8AP 020 8467 0355	9:30 – 1:00 2:00 – 5:30	9:30 – 1:00 2:00 – 5:30	Closed	Closed	9:30 – 1:00 2:00 – 5:30	9:30 – 1:00 2:00 – 5:00	Closed
St Paul's Cray Library Mickleham Road St Paul's Cray BR5 2RW 020 8300 5454	9:30 – 1:00 2:00 – 5:30	9:30 – 1:00 2:00 – 5:30	Closed	9:30 – 1:00 2:00 – 5:30	Closed	9:30 – 1:00 2:00 – 5:00	Closed
West Wickham Library Glebe Way West Wickham BR4 0SH 020 8777 4139	9:30 – 8:00	9:30 – 5:30	Closed	9:30 – 5:30	9:30 – 5:30	9:30 – 5:00	Closed

*Full range of services available during library staffed hours only. Please contact library for more details.